



**Committee:** CABINET

**Date:** TUESDAY, 19 JANUARY 2021

**Venue:**

**THIS WILL BE A VIRTUAL MEETING**

**[CLICK HERE TO JOIN THE MEETING AS A NON-PARTICIPANT](#)**

**Time:** 5.00 P.M.

## A G E N D A

1. **Apologies**

2. **Minutes**

To receive as a correct record the minutes of Cabinet held on Tuesday, 8 December 2020 (previously circulated).

3. **Items of Urgent Business Authorised by the Leader**

To consider any such items authorised by the Leader and to consider where in the agenda the item(s) are to be considered.

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Public Speaking**

To consider any such requests received in accordance with the approved procedure.

Reports from Overview and Scrutiny

None

Reports

6. **Viability Protocol Supplementary Planning Document (Pages 4 - 26)**  
**(Cabinet Member with Special Responsibility Councillor Hanson)**  
Report of Director for Economic Growth & Regeneration
7. **Meeting Housing Need Supplementary Planning Document (Pages 27 - 82)**  
**(Cabinet Member with Special Responsibility Councillor Hanson)**  
Report of Director for Economic Growth & Regeneration
8. **Canal Quarter, Lancaster - Use of Reserves (Pages 83 - 95)**  
**(Cabinet Member with Special Responsibility Councillor Hamilton-Cox)**  
Report of Director for Economic Growth & Regeneration
9. **Corporate Fees & Charges Policy Review 2021/22 (Pages 96 - 117)**  
**(Cabinet Member with Special Responsibility Councillor Whitehead)**  
Report of Director of Corporate Services (report published on 14 January 2021)
10. **Budget & Policy Framework Update (Pages 118 - 132)**  
**(Cabinet Member with Special Responsibility Councillor Whitehead)**  
Report of Director of Corporate Services (report published on 14 January 2021)
11. **Appointment to Outside Bodies (Pages 133 - 134)**  
**(Cabinet Member with Special Responsibility Councillor Lewis)**  
Report of Chief Executive

12. **Exclusion of the Press and Public**

This is to give further notice in accordance with Part 2, paragraph 5 (4) and 5 (5) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of the intention to take the following items in private.

Cabinet is recommended to pass the following recommendation in relation to the following item:-

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.”

Members are reminded that, whilst the following item has been marked as exempt, it is for Cabinet itself to decide whether or not to consider it in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption

outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

13. **Disposal of South Lodge (Pages 135 - 156)**

**(Cabinet Member with Special Responsibility Councillor Jackson)**

Report of Director for Communities & the Environment (report published on 12 January 2021)

**ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors Erica Lewis (Chair), Dave Brookes, Gina Dowding, Merv Evans, Kevin Frea, Tim Hamilton-Cox, Janice Hanson, Caroline Jackson, Jean Parr, Anne Whitehead and Tablet

**(ii) Queries regarding this Agenda**

Please contact Liz Bateson, Democratic Services - email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

**(iii) Apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

KIERAN KEANE,  
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